

# Sheltering Arms

GEORGIA TRAINING INSTITUTE

## FAMILY DEVELOPMENT CREDENTIAL

### Instructor Institute

This is a train-the-trainer series for those who teach the curriculum associated with the Family Development Credential. Through round table discussions, classroom observations, and material review designed especially for you and your facilitation of the Family Development Credentialing and advisors. Participants will...

- Gain in-depth understanding of the family development / family support and empowerment approach.
- Deepen their knowledge of the skills and competencies that are key to the FDC, through personal experience of the curriculum activities.
- Sharpen their skills in using the curriculum's interactive / empowering, adult learning instructional and facilitative methods.
- Learn ideas for implementing the training and credentialing program in your community.

#### 2012 Instructor Institute Series

9:00am-3:30pm

- 03.05.2012 Day 1: Role of FDC Instructor as a Mentor **\*\*1 – 3:30pm\*\***
- 03.06.2012 Day 2: Role of FDC Instructor as a Partner in Learning
- 03.07.2012 Day 3: Role of FDC Instructor as an Adult Educator
- 03.08.2012 Day 4: Role of FDC Instructor as a Program Manager & Community Collaborator
- 03.09.2012 Day 5: Offering FDC in Your Community **\*\*9am -12pm\*\***

Registration Fee for Participation: ~~\$400.00~~ — **\$100 Registration Fee**

*Scholarships and Tuition Supplements for this course are provided by Smart Start GA, the Early Childhood Division of the United Way of Metropolitan Atlanta*

Please note all Registrations will be processed on a first-come; first-served basis. Contact Nika Shields, GTI Training Coordinator at 404.523.9906 or [nshields@shelteringarmsforkids.com](mailto:nshields@shelteringarmsforkids.com) for additional information.



The power of education begins here.™





## ***2012 Family Development Credential (FDC) INSTRUCTOR INSTITUTE***

The FDC program was developed by Temple University and is one of the most respected family-support training programs in the nation—currently training professionals in 19 other states and the District of Columbia. The FDC program is a strengths-based credentialing training for those working directly with families, their supervisors and community partners. The FDC program is now a major national initiative that introduces professionals to competencies proven to empower families as they strive for healthy self-reliance and interdependence.

Participants who successfully complete this Instructor Institute will be certified to teach the FDC course, partnering with the Georgia Training Institute and Temple University to voluntarily credential frontline family development professionals across our state.

FDC instructors:

- ***Share effective strategies, promoting best practices among those working with our most vulnerable families.***
- ***Help Alabama's providers earn a credential to professionalize and validate their work.***
- ***Join a nation-wide network of FDC instructor's.***

***Please Note: Instructor Institute applicants must have a Bachelor's Degree or higher and be experienced in adult education. (Documentation is required)***

### **Dates & Times:**

Monday, March 5th, session is from 1:00 pm to 4:00 pm  
Tuesday-Thursday, March 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup>, sessions are from 9:00 am to 3:00 pm  
Friday, March 9<sup>th</sup>, session is from 9:00 am to 12 noon

### **Location:**

Sheltering Arms Georgia Training Institute  
385 Centennial Olympic Park Drive NW, Atlanta, GA 30313

### **Cost:**

Registration is ~~\$400~~ **\$100** per student application (includes five days of train-the-trainer instruction, the curriculum guides *Empowerment Skills for Family Workers*, *Worker Handbook*, *Instructor's Manual*, and *Portfolio Advisor's Manual*, a continental breakfast, served Tuesday through Friday, and lunch, served Tuesday through Thursday.)

For more information, please contact Diane Bellem, Vice President, Georgia Training Institute  
PHONE: 404-523-2767, ext. 2245 / FAX: 404-523-9460 / EMAIL: [dbellem@shelteringarmsforkids.com](mailto:dbellem@shelteringarmsforkids.com)

*The power of education begins here.™*



**2012 FDC INSTRUCTOR INSTITUTE  
REGISTRATION FORM**

**(Application Deadline: Friday, February 17th, 2012)**

I am interested in attending the Sheltering Arms Georgia Training Institute  
Family Development Credential 2011 Instructor Institute.

**Monday, March 5<sup>th</sup>, 1:00 pm to 4:00 pm \*\*  
Tuesday-Thursday, March 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup>, 9:00 am to 3:00 pm  
Friday, March 9<sup>th</sup>, 9:00 am to 12 noon \*\***

**Training Location: Sheltering Arms Georgia Training Institute**

**Registration Fee: ~~\$400~~ \$100 Registration Fee (Scholarship)**

**Name** \_\_\_\_\_

**Employer** \_\_\_\_\_

**Position** \_\_\_\_\_

**Home Mailing Address** \_\_\_\_\_

**Phone** \_\_\_\_\_

**Email** \_\_\_\_\_

**Statements of Commitment from Registrant and Sponsoring Agency Supervisor**

If accepted, I will attend all five days of the Alabama 2011 FDC Instructor Institute.

Registrant Signature \_\_\_\_\_ Date \_\_\_\_\_

I support \_\_\_\_\_'s intent to attend the FDC Instructor Institute and his/her future activities as an FDC instructor.

Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_

**REQUIRED APPLICATION MATERIALS**

- \$100 registration fee
- Completed application form
- Documentation of a Bachelor Degree or better
- Documentation of all training and other adult learning experience
- In a one-page document, answers to these questions:
  - a. What qualifies you to be an FDC Instructor?
  - b. Why do you want to be an Instructor for the FDC program?
  - c. How will you best ensure participation from your community in FDC courses and what organizations or coalitions will you collaborate with (please include an estimated timeframe during which you hope to offer your first FDC class)?

The power of education begins here.™

www.shelteringarmsforkids.com



## 2012 FDC INSTRUCTOR INSTITUTE - GTI

### Learning Objectives

- Gain an in-depth understanding of the FDC support and empowerment approach
- Deepen knowledge of key competencies in family development through FDC curriculum activities and reflection on personal experience
- Sharpen skills in adult learning instruction and facilitation methods
- Learn ideas for individualizing the implementation of an FDC training and credentialing program in your community

### Cost

\$100—qualified registrations will be approved on a first-come / first served basis. Registration includes five days of train-the-trainer orientation; the curriculum guides *Empowerment Skills for Family Workers*, *Worker Handbook*, *Instructor's Manual*, and *Portfolio Advisor's Manual*, continental breakfast, served Tuesday through Friday, and lunch, served Tuesday through Thursday.

### Responsibility of FDC Instructors following the Institute

- FDC Instructors, with their sponsoring organization, organize and offer FDC training to frontline family development professionals
- FDC Instructors, with their sponsoring organization, recruit and supervise portfolio advisors (advisors guide FDC students as they complete skill-practice activities and develop the required portfolio)
- FDC Instructors, with their sponsoring organization, follow the Georgia Training Institute's procedures for submitting student portfolios and credentialing fees
- FDC Instructors, with their sponsoring organization, follow the Georgia Training Institute's procedures for administering a standardized FDC exam
- Sponsoring organizations market and budget for the FDC training, charging fees as needed (covering costs such as those associated with instructor fees and portfolio advisor stipends, as applicable)
- Sponsoring organizations pay a "Program Support Start-Up Fee" of \$200 to the Georgia Training Institute, due at the time the FDC class is scheduled

### REQUIRED APPLICATION MATERIALS

- \$100 registration fee
- Completed application form
- Documentation of a Bachelor Degree or better
- Documentation of all training and other adult learning experience
- In a one-page document, answers to these questions:
  - a. What qualifies you to be an FDC Instructor?
  - b. Why do you want to be an Instructor for the FDC program?
  - c. How will you best ensure participation from your community in FDC courses and what organizations or coalitions will you collaborate with (please include an estimated timeframe during which you hope to offer your first FDC class)?

**Completed application packets should be sent to:**  
**Sheltering Arms' GEORGIA TRAINING INSTITUTE**  
**Attention: Nika Shields, Training Coordinator**  
**385 Centennial Olympic Park Drive NW**  
**Atlanta, GA 30313**

The power of education begins here.™

www.shelteringarmsforkids.com